



PROJECT MANAGEMENT FOR EVERYDAY PROFESSIONALS OVERALL CERTIFICATE FORM

Submit this form in person or by mail to: UT Arlington Continuing Education 140 W. Mitchell, Arlington, TX 76019 M: 817-272-2581 cedregistration@uta.edu

Status of Processing: Certificate request forms will be processed within ten business days of receipt. If you do not receive a receipt of confirmation within this time frame, contact our office at 817-272-2581. All certificates will be sent via email and shipped via USPS.

Application Information: Students must complete all program requirements prior to submitting this application. Students will be provided with both a paper and a PDF copy of the certificate of completion.

STUDENT INFORMATION

Last Name _____ First Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

CERTIFICATE REQUIREMENTS (6 Courses)

_____ Introduction to Project Management - No PMP Required

_____ Project Planning and Scope Development

_____ Scheduling and Time Management

_____ Budgeting and Cost Basics

_____ Communication and Stakeholder Management

_____ Risk Management Essentials



FEE & PAYMENT

| Item | Price |
|---|---------|
| Application Fee: Includes paper and PDF certificate | \$50.00 |

Charge To:

_____ Visa _____ Master Card _____ Discover _____ American Express

Card Number: _____

Expiration: _____

Authorized Signature: _____

OFFICE USE ONLY

| Processed | Date | Completed By |
|---|------|--------------|
| Received | | |
| Payment Received | | |
| Reviewed | | |
| Mediation Practicum Records Received | | |
| Certificate Emailed | | |
| Certificate Mailed | | |

Notes: